

Masjid AsSabireen (ISGH)

Zakat and Sadaqah Distribution Guidelines

The following are the key guidelines followed by the Zakat and Sadaqah committee at Masjid AsSabireen for distribution of Zakat and Sadaqah to the recipients.

- All recipients are checked for eligibility and are prequalified before they can receive Zakat or Sadaqah funds.
- The recipients requesting assistance must be residing in one of the following the zones attached to the South Zone and must provide valid documented proof of it: **77004, 77021, 77025, 77031, 77035, 77045, 77053, 77054, 77071, 77074, 77081, 77085, 77096, 77274, 77435, 77444, 77459, 77461, 77477, 77481, 77487, 77489, 77496, 77545**
- Zakat or Sadaqah is distributed in the form of assistance with rent and utility payments, providing food cards, etc. The payments are made directly to the apartment complexes, utility companies, etc. The amount of assistance is determined by various criteria such as number of family members, employment income, etc. **No CASH** is given to the recipient from these Sadaqah or Zakat funds as is the case with government assistance programs.
- Proof of several form of documentation is required and verified including but not limited to proof of residence, employment status, additional family members, immigration status, ID or Driver License, etc. Additional criteria factored into determination of eligibility includes checking for past criminal history and already receiving aid from Federal programs, etc. Individuals with criminal history are denied assistance following federal guidelines.
- The qualification and eligibility process take between 2 to 3 weeks and involves collection of all forms of documentation including valid ID cards, immigration information, lease agreements, utility bills, etc.
- Potential recipients are interviewed, and proper investigation follows to ensure the person requesting assistance is genuine and not cheating the system or are scammers. Very similar to the process by Govt to qualify people that receive food stamp assistance eliminating double dipping or collecting from multiple sources. No cash disbursements are made.
- Strict adherence to Islamic Sharia regulations and rules is practiced for qualifying of individuals requesting Zakat.

- All possible efforts are made to ensure that Sadaqah money goes to the deserving individuals or causes as dictated by Islamic guidelines. The Sadaqah money is donated as a trust and 'Amanah' from the community and treated as such.
- ISGH takes the process involving qualification of Zakat recipients that receive funds from ISGH very seriously to avoid any govt watch dog organizations such as FBI/Police finding reasons to investigate ISGH or attract attention from them if the recipient was to commit crime and acknowledge receiving funds from ISGH. Therefore, documentation trail is maintained at every level
- Likely eligible recipients include those with limited or no family income such as widows, elderly, disabled, people with inability to generate income or with limited income. Young man or woman are encouraged to find jobs and are assisted in pointing them towards potential income making opportunities. They are generally discouraged from receiving Zakat and Sadaqah unless all means to generate income have been exhausted.
- Information about recipients receiving funds and their current status is entered, tracked and maintained in a computerized application to efficiently process and monitor disbursements.
- Zakat and Sadaqah committee manages matters related to Sadaqah and Zakat distribution including addressing recipient requests for assistance, gathering their information, holding discussions, checking eligibility and handling disbursements. The committee members include Br. Moulay Bachir, Br. Feroze Parekh and Br. Tariq Aziz. Sisters assist the committee when needed.
- Persons needing assistance can approach any of the committee members to request assistance or discuss Zakat or Sadaqah related matters via email, text or in person. The members will respond if not right away then at their earliest convenience.
- The Committee members address recipient requests on cases by case with the meetings scheduled and coordinated ahead of time and are normally held on Sunday evenings. Recipients are welcome to coordinate with the committee members via email, text, phone or in person.

Committee Members Contact Details:

Brother Moulay Bachir
moulaya@hotmail.com
 832-367-6122

Brother Feroze Parekh
ferozeparekh.isgh@hotmail.com
 281-797-8086

Brother Tariq Aziz
tarrba@hotmail.com
 281-731-2986